

# AGENDA

Meeting of the Board of Directors  
10:00 AM, Wednesday May 18, 2016

Meeting Location:  
Shasta County Office of Education

**PROFESSIONAL DEVELOPMENT CENTER – Shasta Hall**

2985 Innsbruck Drive  
Redding, CA 96003

Phone (530) 225-0200, (530) 225-0256



## 1. CALL TO ORDER & ROLL CALL – President Adam Hillman

(If unable to attend, please provide a written request assigning another director to carry your proxy).

Welcome new directors and guests.

Guests: **Nor Cal ReLiEF:** Tom Russo & Kelley Bosch

**Schools Excess Liability Fund:** Eric Lucas & Lois Gormley

## 2. APPROVAL OF AGENDA

Attached Action

## 3. PUBLIC COMMENTS

*Members of the public may address the Board of Directors regarding any items on the agenda within the subject matter jurisdiction of the Board, provided that NO action may be taken on off-agenda items unless authorized by law. Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the President subject to the approval of the Board.*

## 4. APPROVAL OF MINUTES

4.1 Approve the Minutes of the 12-03-15 Board Meeting Attached Action

## 5. TREASURER’S REPORT – Treasurer Deborah Pendley

5.1 Consider 03-31-16 Financial Status Report – Deborah Pendley Attached Action

5.2 Consider 03-31-16 Treasurers Report – Deborah Pendley Attached Action

5.3 Consider Check Register 11-01-15 through 04-30-16 – David Flores Attached Action

5.4 Report on 03-31-16 Investment Report – Erik Knak Attached Inform

5.5 Annual Investment Policy Review – Erik Knak Attached Action

## 6. JPA MANAGER’S REPORT – Erik Knak

6.1 Report on Marketing Research Inform

6.2 Vans & Vehicles Exceeding 9 Passengers Attached Inform

**7. RISK CONTROL CONSULTANT REPORT – Justin David**

7.1	Report on Risk Control Inspections & Responses		Inform
7.2	Concussion Bulletin	Attached	Inform
7.3	Travelers Equipment Breakdown & Object Inspection Status	Attached	Inform
7.4	Risk Control Safety Presentation		Inform

**8. CLAIMS ADMINISTRATOR’S REPORT – Erik Knak**

8.1	Quarterly Claims Status Report for 03-31-16	Attached	Inform
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**9. NOR CAL ReLiEF REPORT – Tom Russo & Kelley Bosch**

9.1	Report on NCR Risk Management Reward Winners	Attached	Inform
9.2	Report on NCR 2016-17 Renewal		Inform
9.3	Report on NCR Memorandum of Coverage Changes	Attached	Inform
9.4	Report on 2016 Matching Grant Fund	Attached	Inform

**10. SELF REPORT – Eric Lucas & Lois Gormley**

10.1	Report on SELF 2016-17 Renewal	Attached	Inform
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**11. OLD BUSINESS**

11.1	Report of 2015 Retained Earnings Rebate	Attached	Action
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**12. NEW BUSINESS**

12.1	Review of Contracts & Agreements	Attached	Inform
12.2	Consider Administrative Budget	Attached	Action
	G. Claims Auditor Proposal (RMS)	Attached	Action
	H. Historical JPA Financial Review Agreement (SETECH)	Attached	Action
	M. Insurance - Directors & Officers Liability (Keenan/RSUI)	Attached	Action
12.3	Accept Actuarial Report from Bay Actuarial Consultants	Attached	Action
12.4	Consider JPA Retention Options for Property & Liability	Attached	Action
12.5	Accept Renewal Rates Effective 07-01-16 to 07-01-17	Attached	Action
	E. Local Service Agent Fees		
	G. Travelers Equipment Breakdown Proposal		
12.6	Accept Optional Floater Rates	Attached	Action
12.7	Consider Annual Review Contingency Reserve Policy	Attached	Action
12.8	Concealed Weapon at Member Site	Attached	Action
12.9	Consider Safety Policy Revisions	Attached	Action
12.10	Consider Abuse Prevention Training Policy Revisions (Section 935)	Attached	Action
12.11	Consider Sample Transportation Policy Revisions	Attached	Action
12.12	Advisory for Sponsored Independent Charters	Attached	Inform

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| 12.13 | Consider Approval of Mountain Charter Academy | Attached | Action |
| 12.14 | Consider NCSIG Election of Officers           | Attached | Action |

**13. CONSIDER NEXT BOARD MEETING WEDNESDAY, DECEMBER 7, 2016.**

**14. ADJOURNMENT**

**Americans with Disabilities Act**

The Northern California Schools Insurance Group (NCSIG) conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of NCSIG, shall be made to: Erik Knak, JPA Manager, NCSIG, 310 Hemsted Drive, Suite 200, Redding, CA 96002, (530) 222-1737.